

Merchantville, NJ

January 6, 2020

The Annual Reorganization Meeting of Borough Council was held at 7:30 PM, January 6, 2020. Mayor Ted Brennan presided. Pledge of Allegiance and Silent Prayer were observed. Announcement was made that the meeting had been advertised in accordance with the regulations prescribed by the "Open Public Meetings Act".

ROLL CALL:

Council Present: Sean Fitzgerald, Maria Nina Scarpa, Dan Sperrazza, Andrew McLoone, Anthony Perno, Edward Brennan, Borough Clerk Brouse, CFO Moules and Attorney Higgins were present

SWEARING IN:

Council-Elect Raymond Woods, III, qualify by taking Oaths of Office.

ROLL CALL:

Council Present: Sean Fitzgerald, Maria Nina Scarpa, Raymond Woods, Dan Sperrazza, Andrew McLoone, Anthony Perno, Borough Clerk Brouse, CFO Moules and Attorney Higgins were present

COUNCIL PRESIDENT:

On a motion of Mr. Perno and second of Mr. Sperrazza, Council nominated Sean Fitzgerald as Council President. There being no other nominations, Mr. Fitzgerald was elected by a unanimous roll call vote.

Remarks by newly elected officials-

Thank you Freeholders Pamela Lampitt, Lou Cappelli and Assemblyman Greenwood for attending the Reorganization meeting.

Councilman Woods – Thank you to everyone that has supported me, I am proud to serve.

Councilman Perno – Thanks to my wife and children for allowing me to serve and to the community for allowing me to serve them.

Remarks by Mayor-

- Remarks on 2019-Thank you Ray and Anthony. It is important to get out in town and help with County.
- Project SAVE for full year has saved lives.
- Green Team – Incredible Edibles
- More sustainable – Garden Club, No Mow Zones, Sustain Fair
- Glenwood Avenue issue being addressed, working with County, State, and Federal levels.
- Budget great job to provide affordable for residents.
- Community Center Project. CDBG Funds
- 2020 work together with Community
- Work together to achieve goals.
- Redevelopment Project
- Build on infrastructure
- Census year

COUNCIL ASSIGNMENTS AND STANDING COMMITTEES FOR 2020

2020 COUNCIL DUTIES & RESPONSIBILITIES

<p>PERNO Committee for Ways & Means, Director Committee for Public Safety, Member Department of Accounts & Auditing, Director Department of Finance, Director Department of Property, Director Abandoned/Vacant Property Economic Development Council Rep to Police Board</p> <p>SCARPA Committee for Public Safety, Member Department of Municipal Court, Director Public Events Committee Department of Records & Licenses, Director Personnel Policies & Procedures Senior Citizens, Liaison Shade Tree Commission, Liaison Communications & Website</p> <p>SPERRAZZA Committee Public Works & Service, Director Committee for Ways & Means, Member Recycling and Solid Waste Committee Department of Finance Department of Energy, Director Department of Sewer Utility Department of Highways, Director Council Rep to Police Board CDBG Program, Alternate Liaison to Pennsauken Sewerage Authority Department of Land Use and Building Inspection</p> <p>Council President- FITZGERALD</p>	<p>MCLOONE Committee for Public Safety, Director Committee for Public Works & Service, Member Department of Police, Director Department of Land Use and Building Inspection, Director Recreation Committee, Representative Personnel Policies and Procedures, Director Historic Preservation Commission, Liaison</p> <p>WOODS Council Rep to Planning/Zoning Board Recycling and Solid Waste Director Sustainable Merchantville/Energy Management Insurance Committee, Member Communications & Website Department of Parks & Recreation, Director Shade Tree Commission, Representative Pennsauken/Merchantville EMS, Director CDBG Program, Representative</p> <p>FITZGERALD Committee for Ways & Means, Member Committee for Public Works & Service, Member Department of Fire, Director Department of Health, Director Council Representative to Public Events Communications & Website, Director Emergency Management, Representative Business and Professional Association, Representative Board of Education, Liaison</p>
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2020 ANNUAL APPOINTMENTS

2020 ANNUAL APPOINTMENTS

Manager Public Works	Jason Koestel
Fire Official	Kevin Patti
Fire Inspector	Kevin Patti
Additional fire inspectors	Tom Connelly
	Erin Calderon
	Jose Romero
Code Enforcement Official	Kevin Patti
Deputy Code Enforcement Official	Tom Connelly
Deputy Code Enforcement Official	Jason Koestel

Zoning Officer	Mara Wuebker
Construction Official	Chris Mecca
Property Maintenance Code	Kevin Patti
	Tom Connelly
Chief Financial Officer	Denise Moules
• Interlocal Agreement with Barrington	
Tax Collector	Kristy Emmett
• Interlocal Agreement with Barrington	
Municipal Clerk	Denise Brouse
Purchasing Agent	Denise Brouse
Safety Coordinator	Kevin Patti
Right to Know Officer	Kevin Patti
Relocation Director	Kevin Patti
Office of Emergency Management Coordinator	Jon Paul Beauchamp
Police and Fire Surgeon	Work Net
Physician	Work Net
Violations Clerk	Maureen Finnegan
	Amber Rossi
Prosecutor	Alicia Hoffmeyer
Chief Municipal Public Defender	Brian Herman
Public Defender (Spanish)	Charles W. Wigginton
Spanish Interpreter	Rosa Maria Mendizabal
Court Sound Recorder	Carol Staszewski
Animal Control Officer	County/John Queen
Board of Appeals	Daniel Sperrazza
	Edward F. Brennan
Municipal Coordinator on Aging	Vacant
Municipal Housing Liaison	Denise Brouse
Municipal Drug Alliance	Kayla Calloway
	James Burkhardt
Neighborhood Resolution	Nina Marie Scarpa
Registrar of Vital Statistic's	Denise Brouse
Deputy Registrar	Barbara Bennett
Sanitary Sewer Inspector	Joseph T. Brickley
Senior Citizen Coordinator	Vacant
Community Development Director	Mara Wuebker

MAYOR APPOINTS BOARD AND COMMISSION MEMBERS

Joint Land Use Board 2020

Meetings 2nd Tuesday of the month

2 alternates; 2 year terms

Class **IV** four year terms

MEMBER

TERM EXPIRES

Email

Class

Brennan, Patrick J. 129 Browning Road 665-8045	12/31/2021	Chairman po1122@aol.com 609-922-2854	Class IV
Fiume III, Louis J 46 Chapel Ave 609-220-3776	12/31/2023	LOUFIUME@LIVE.COM	Class IV
Lammey, William 26 East Rogers Avenue 833-0010	12/31/2021	Vice-Chairman wammey@lgarch.com Cell:609-238-8606	Class IV
Jennifer Lehman 210 E Maple Apt B7	12/31/2022	jlehman103@gmail.com 856-513-5870	Class IV
Stewart, Jessica 606 W. Maple H2 856-264-3531	12/31/2020	jessica7stewart@gmail.com	Class IV
Uricchio, James 110 Lexington Avenue 438-6261	12/31/2022	james.uricchio@stantec.com Cell:215-771-8409	Class IV
Licata, Daniel 36 E Walnut Ave.	12/31/2020	licata.dan@gmail.com 856-889-9642	Class IV
Wuebker, Mara 1 West Maple Ave.	Annual	Secretatry communitydev@merchantvillenj.gov 856 662 0900	Class II
Vacant		*alternate 1	Class IV
Brennan, Edward Mayor 16 Springfield Avenue	Annual	ebrennan@merchantvillenj.gov mayor@merchantvillenj.gov 856-986-2146	Class I
Mayor's designee DiSimone, Scott	12/31/2020	lsd109@comcast.net 856-986-2146	Class I
Woods, Raymond H. 107 Plymouth Place	12/31/2020	rwoods@merchantvillenj.gov 609-792-9922	Class III

Historic Preservation Commission 2020

Meetings 1st Tuesday of Month

7:30 PM

*4 year terms; 5 members

2 alternates- 2 year terms

MEMBER	TERM EXPIRES	DATE APPOINTED		Class
Lovelidge, Regina 113 Lexington Ave 308-5928	12/31/2022	1/1/2019 reginalovelidge@gmail.com		C
McLoone, Maureen 17 E. Chestnut Avenue 609-502-9275	12/31/2022	2/25/2002 mrsmerch@aol.com		B
Taylor, Jennifer	12/31/2021	1/1/2019 jenniferleightaylot@gmail.com		C
Waldron, Shawn 118 East Park Avenue 609-351-2737	12/31/2022	1/1/2015 shawnhoo2002@yahoo.com		A
Weiner, Nathan	12/31/2020	7/1/2018 houseinnortheast@yahoo.com		C
Ruilova, R. Taylor 100 W Maple Ave	12/31/2021	1/1/2019 truilova@comegnolaw.com	*alternate	C
Vancany	12/31/2020		*alternate	C
Asselta, Mark Solicitor 854-8900		Brown & Connery, LLP 6 North Broad St. Woodbury, NJ 08096		
McLoone, Andrew 14 E Walnut Ave 267-597-2955		Council liaison andrew.mcloone@gmail.com		

Design:

Class A: 1

Class B: 1

Class C: 3 + 2 alternates

Shade Tree Commission 2020

MEMBER	TERM EXPIRES	EMAIL
Anderson, Joan 204 Plymouth Place 856-296-5697	12/31/24	janderson227@comcast.net
Donohue, Kris 202 Westminster Avenue 609-876-2222	12/31/20	kdonohue202@gmail.com
Vacant	12/31/21	stephen.geddes121@comcast.net
Mentzer, Kerry 201 St. James Place 609-744-1722	12/31/24	kmentzer@me.com
Montefusco, Maria 201 West End Avenue Merchantville, NJ 08109 301-717-1031	12/31/23	maria.w.montefusco@gmail.com
Vacant	12/31/23	
Vacant	12/31/20	
Scarpa, Maria Nina 311 St James Avenue	Council Liason	mscarpa@hotmail.com
Ray Woods	Asst. Council Liason	

*5 year terms; 7 members

*at least 1 term expiring each year

Meetings 3rd Tuesday at 7:00 Boro hall

Office of Emergency Management - 2020

Name	Title	Appointed
Jon Paul Beaucamp	Coordinator	Jan-15

	John Brouse	Deputy	Jan-14
* Appt	Christina Hunter	Deputy	Jan-20
* Appt	Taylor Ruilova	Deputy	Jan-20
	Chrissy Zia-Sass	Deputy	Jan-14
	Building Inspector	Damage Assessor	Jan-14
	Public Works Representative	Jason Koestel	Jan-19
	Police Representative	Richard Grassia	Jan-19
	Fire Representative	Kevin Patti	Jan-14
	Mayor Brennan		Jan-14

PUBLIC EVENTS 2020

Beauchamp, Jon Paul	41 West Walnut
Brouse, Denise	60 W. Chestnut Avenue
Fields, Amanda	12 Fithian Avenue - 2nd Floor
Goonan, Eric	46 W. Walnut Avenue
Hunter, Christina	58 W. Walnut Avenue
Lane, Diane	
Ruilova, Taylor	31 Fithian Avenue
Sutin, Emily	31 Fithian Avenue
Sutin, Matt	118 E. Park Avenue
Waldron, Shawn	
Fitzgerald, Sean	Council Liaison
Brennan, Edward	
McLoone, Andrew	
Perno, Anthony	
Scarpa, Nina	
Sperrazza, Daniel	
Woods, Raymond	

ANNUAL RESOLUTIONS:

On the motion of Mr. Sperrazza and Mr. Perno and a unanimous roll call vote, Council adopted the following resolutions by Consent Agenda: R20-01 to R20-18:

R20-01
RESOLUTION ADOPTING BY-LAWS OF COUNCIL

BE IT RESOLVED that the By-Laws of the Council of the Borough of Merchantville be and are hereby adopted for the ensuing year.

R20-02
**RESOLUTION OF THE BOROUGH OF MERCHANTVILLE, COUNTY OF CAMDEN,
 STATE OF NEW JERSEY DESIGNATING THE DATE OF THE RE ORGANIZATION MEETING FOR
 2021 AND LISTING COUNCIL MEETINGS FOR 2020**

BE IT RESOLVED that the 2021 Organization Meeting of the Borough Council of the Borough of Merchantville shall be held on Monday, January 4, 2021

Monday	January	6	2020	**	Monday	July	6	2020	◇
Monday	January	13	2020	*	Monday	July	13	2020	*&
Monday	January	20	2020	◇	Monday	July	20	2020	◇
Monday	January	27	2020	&	Monday	July	27	2020	◇
Monday	February	3	2020	◇	Monday	August	3	2020	◇
Monday	February	10	2020	*	Monday	August	10	2020	*&
Monday	February	17	2020	◇	Monday	August	17	2020	◇
Monday	February	24	2020	&	Monday	August	24	2020	◇
Monday	March	2	2020	◇	Monday	September	7	2020	◇
Monday	March	9	2020	*	Monday	September	14	2020	*
Monday	March	16	2020	◇	Monday	September	21	2020	◇
Monday	March	23	2020	&	Monday	September	28	2020	&
Monday	April	6	2020	◇	Monday	October	5	2020	◇
Monday	April	13	2020	*	Monday	October	12	2020	*
Monday	April	20	2020	◇	Monday	October	19	2020	◇
Monday	April	27	2020	&	Monday	October	26	2020	&
Monday	May	4	2020	◇	Monday	November	2	2020	◇
Monday	May	11	2020	*&	Monday	November	9	2020	*
Monday	May	18	2020	◇	Monday	November	16	2020	◇
Monday	May	25	2020	◇	Monday	November	23	2020	&
Monday	June	1	2020	◇	Monday	December	7	2020	◇
Monday	June	8	2020	*&	Monday	December	14	2020	*
Monday	June	15	2020	◇	Monday	December	21	2020	◇
Monday	June	22	2020	◇	Monday	December	28	2020	&
					Monday	January	4	2021	**

* Regular meeting 7:30 PM

& Caucus meeting 7:30 PM

◇ Advertised but not scheduled meetings

*& Regular and Caucus meeting 6:30 PM

** Re-organization Meeting

Formal action by Borough Council may be taken at these meetings

R20-03

RESOLUTION DESIGNATING DEPOSITORIES

RESOLVED that the following lending institutions be and are hereby designated as depositories of Borough funds:

1st Colonial Community Bank, Collingswood, NJ
 New Jersey Cash Management Fund
 TD Bank NA, Cherry Hill, NJ

R20-04

RESOLUTION DESIGNATING NEWSPAPERS

RESOLVED that the Retrospect of Collingswood, New Jersey and the Courier-Post of Cherry Hill, New Jersey and the Burlington County Times of New Jersey be and are hereby designated as the official newspapers for legal advertising of Borough business.

BE IT FURTHER RESOLVED that said newspapers be and are hereby designated to receive notices of official meetings held in the Borough of Merchantville in accordance with the provisions of Chapter 231, Laws of 1975, "The Open Public Meetings Act".

R20-05

A RESOLUTION APPOINTING AN INSURANCE AGENT FOR THE BOROUGH OF MERCHANTVILLE AND EXEMPTING INSURANCE FROM FORMAL BID REQUIREMENTS

WHEREAS, there exists a need for an Insurance Agent to advise the Borough on insurance requirements, available coverage and changes in insurance programs; and

WHEREAS, the Local Public Contracts Law requires a resolution be adopted appointing an Insurance Agent as a professional service; and

WHEREAS, the Local Public Contracts Law requires that a resolution be adopted authorizing the award of contracts for insurance coverage responding to the Fair and Open process for request for proposals on November 21, 2019; and

WHEREAS, insurance coverage should be obtained through an informal quote basis due to the complexity of specification preparation, the potential of overlooking a hazard or liability in the competitive bidding process, the reluctance of insurance companies to openly participate in insurance bidding and the insurance history of municipal government in general in obtaining adequate insurance coverage; and

WHEREAS, this contract is being awarded pursuant to a "fair and open" process, pursuant to the requirements of New Jersey Local Unit Pay-to-Play Law N.J.S.A. 19:44A-20.4 et seq;

NOW, THEREFORE, BE IT RESOLVED by the Borough of Merchantville that
 Conner, Strong and Buckelew Companies, Inc.

- Broker of record
- Employee benefit program

are hereby appointed as Insurance Agents of the Borough of Merchantville and are authorized to seek quotes for insurance coverage on behalf of the Borough, and are authorized to enter into these policies on behalf of the Borough.

R20-06
RESOLUTION FIXING THE RATE OF INTEREST TO BE CHARGED
ON DELINQUENT TAXES AND ASSESSMENTS

WHEREAS, NJSA 54:4-67 permits the governing body of a municipality to fix the rate of interest to be charged for nonpayment of taxes, assessments, sewer rents or other municipal liens or charges, unless otherwise provided by law, subject to any abatement or discount for late payment; and

WHEREAS, NJSA 54:4-67 permits the fixing of a rate up to 8% per annum on the first \$1,500 of delinquency and up to 18% per annum on any delinquent amount in excess of \$1,500 and allows an additional penalty up to 6% to be collected against a delinquency in excess of \$10,000 on parcels that failed to pay the delinquency prior to the end of the fiscal year.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Municipality that the Tax Collector is hereby authorized and directed to charge 8% per annum on the first \$1,500 of delinquency and 18% per annum on any amount in excess of \$1,500 delinquency after the due date; if a delinquency in the sum of \$10,000 remains unpaid at the end of the fiscal year a penalty of 6% shall be charged against that delinquency. No interest shall be charged if payment of any installment is received within ten calendar days after the date on which same is payable. If the tenth calendar day falls on a Saturday, Sunday or legal holiday, the grace period shall extend to the next calendar day.

R20-07
RESOLUTION ESTABLISHING PETTY CASH FUNDS

BE IT RESOLVED that the Treasurer be and is hereby directed to establish a Petty Cash Fund with a draft written upon the current fund account in the amount of Two Hundred Dollars (\$200.00) and that Denise Brouse be named custodian of said fund, and that she make a periodic report of the expenditures of such fund to Borough Council.

BE IT FURTHER RESOLVED that the Treasurer be and is hereby directed to establish a Petty Cash Fund for Health Insurance reimbursements with a draft written upon the current fund account of Two Hundred Dollars (\$200.00) and that Denise Brouse be named custodian of said fund, and that she make a periodic report of the expenditures of such fund to Borough Council.

R20-08
RESOLUTION AUTHORIZING THE APPOINTMENT OF
REPRESENTATIVE AND ALTERNATE TO THE CAMDEN
COUNTY COMMUNITY DEVELOPMENT ADVISORY BOARD

WHEREAS, there is hereby established an annual requirement of a Municipality to appoint a voting representative, and alternate to the Camden County Community Development Advisory Board; and

WHEREAS, the Borough of Merchantville wishes to continue to be a voting member of said Board in conjunction with the existing Cooperation Agreement;

NOW, THEREFORE, BE IT RESOLVED by the Borough of Merchantville that Raymond Woods is hereby appointed to serve as the representative from the Borough of Merchantville to the Camden County Community Development Advisory Board; and

FURTHER, Daniel Sperrazza is hereby appointed to serve as the Alternate Member,

FURTHER, a certified copy of this Resolution is to be submitted to the County Community Development Office.

R20-09
RESOLUTION MODEL CASH MANAGEMENT PLAN

BE IT RESOLVED, by the Borough Council of the Borough of Merchantville, County of Camden, that for the year 2020, the following shall serve as the Cash Management Plan of the Borough of Merchantville.

The Chief Financial Officer is directed to use this Cash Management Plan as the guide in depositing and investing the Borough of Merchantville's funds.

The following are suitable and authorized investments:

1. Interest-bearing bank accounts and certificates of deposit in authorized banks, listed below, for deposit of local unit funds.
2. Government money market mutual funds as comply with NJSA 40A:5-15.1(e)
3. Local government investment pools which comply with NJSA 40A:5-15.1(e) and conditions set by the Division of Local Government Services
4. New Jersey State Cash Management Fund.
5. Repurchase agreements (repos) of fully collateralized securities which comply with NJSA 40A:5-15.1(a).

Each month, the Chief Financial Officer shall prepare a schedule of investments purchased and redeemed, investment earnings, fees incurred and market value of all investments.

The following Government Unit Depository Protection Act approved banks are authorized depositories for the deposit of funds in 2019:

1st Colonial Community Bank, Collingswood, New Jersey

TD Bank, Cherry Hill, New Jersey

The Chief Financial Officer shall report to the governing body any account that does not earn interest.

The Chief Financial Officer shall be guided by the attached Cash Management Policy, identified as Exhibit

BE IT FURTHER RESOLVED that the Cash Management Plan be adopted by resolution of the Borough Council of the Borough of Merchantville annually at its reorganization meeting.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Merchantville, County of Camden, State of New Jersey, that the Cash Management Plan is hereby adopted and shall forthwith be followed by Borough Officials.

R20-10
RESOLUTION AUTHORIZING APPOINTMENT OF BOROUGH PROFESSIONALS

WHEREAS, N.J.S.A. 40:87-15 authorizes the appointment of a Borough Engineer and such other officers as the Borough Council may deem necessary, and

WHEREAS, there exists a need for the following:

- (1) Registered Municipal Accountants
- (2) Borough Engineer

- (3) Municipal Planner
- (4) Borough Solicitor
- (5) Bond Counsel
- (6) Payroll Department
- (7) Financial Advisor
- (8) Environmental Engineer
- (9) Special Counsel
- (10) Special Conflict Engineer
- (11) Land Use Board Engineer
- (12) Historic Preservation Commission Attorney

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the resolution authorizing the award of contract for "professional services" without competitive bids must be publicly advertised;

WHEREAS, this contract is being awarded pursuant to a "fair and open" process, pursuant to the requirements of New Jersey Local Unit Pay-to-Play Law N.J.S.A. 19:44A-20.4 et seq;

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Merchantville, as follows:

(1) The Mayor and Borough Clerk are hereby authorized and directed to execute the agreements with:

- 1 ROBERT P. NEHILA JR, CPA, RMA, PSA, PARTNER** acting for Bowman and Company, Registered Municipal Accountant;
- 2 PENNONI ASSOCIATES**, Borough Engineer;
- 3 CME ASSOCIATES**, Municipal Planner;
- 4 TIMOTHY HIGGINS, ESQ.**, Borough Solicitor;
- 5 PHILIP A. NORCROSS, ESQUIRE** of Parker / Mc Cay, Municipal Bond Counsel;
- 6 CHRISTI L. CHIARULLI** of USA Payroll;
- 7 ACACIA FINANCIAL GROUP, INC.**, Financial Advisor;
- 8 ENVIRONMENTAL RESOLUTIONS**, Environmental Engineer;
- 9 JAMES MALEY**, Maley and Associates, Special Counsel, Land Use;
- 10 CME ASSOCIATES**, Special Conflict Engineer;
- 11 ENVIRONMENTAL RESOLUTIONS, INC.**, Land Use Board Engineers
- 12 BROWN & CONNERY LLP**, Historic Preservation Attorney

(2) A copy of this resolution shall be published in the Retrospect as required by law within ten (10) days of its passage.

R20-11

RESOLUTION OF THE BOROUGH OF MERCHANTVILLE, COUNTY OF CAMDEN, NEW JERSEY APPOINTING PRINCIPAL PUBLIC WORKS MANAGER

WHEREAS, pursuant to NJSA 40A:9-154.6 et seq., the governing body of the Borough of Merchantville is required to appoint a Principal Public Works Manager; and

WHEREAS, Joseph T. Brickley, PE, CPWM, 321 Bem Street, Riverside, NJ, 08075 holds a valid Public Works Manager Certificate pursuant to NJSA 40A:9-154.6c;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Borough Council of the Borough of Merchantville, County of Camden, State of New Jersey, that Joseph T. Brickley be appointed for a term expiring December 31, 2020 as Principal Public Works Manager for the Borough of Merchantville.

R20-12

RESOLUTION OF THE BOROUGH OF MERCHANTVILLE, COUNTY OF CAMDEN AND STATE OF NEW JERSEY DESIGNATING THE BOROUGH'S PUBLIC AGENCY COMPLIANCE OFFICER

WHEREAS, pursuant to P.L. 1975, C.127 (N.J.A.C. 17:27) the Borough of Merchantville, a public agency, shall designate an officer or employee to serve as a Public Agency Compliance Officer (P.A.C.O.); and

WHEREAS, the P.A.C.O. is the liaison official for matters concerning P.L. 1975, C.127 (N.J.A.C. 17:27) and should have the authority to recommend the appropriate corrections to the public agency's contracting procedures;

NOW, THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Merchantville, that the Municipal Clerk, Denise L. Brouse, is hereby appointed as the P.A.C.O. for the Borough of Merchantville for a term expiring December 31, 2020.

R20-13

RESOLUTION APPOINTING MUNICIPAL COURT ADMINISTRATOR AND DEPUTY COURT ADMINISTRATOR OF THE BOROUGH OF MERCHANTVILLE MUNICIPAL COURT

WHEREAS, there exists a need for a Court Administrator and Deputy Court Administrator of the Borough of Merchantville Municipal Court;

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Merchantville that Maureen Finnegan be appointed Certified Municipal Court Administrator for the Borough of Merchantville, County of Camden and State of New Jersey for a period of one (1) year; and

BE IT FURTHER RESOLVED, that Amber V. Rossi be appointed Deputy Court Administrator for the Borough of Merchantville, County of Camden and State of New Jersey for a period of one (1) year.

R20-14

RESOLUTION DESIGNATING OFFICER TO SIGN BOROUGH ACCOUNTS

WHEREAS, prior Resolutions adopted by the Borough Council of the Borough of Merchantville designate the officers of the Borough empowered to sign warrants on the following Borough Accounts with 1st Colonial National Bank of Collingswood, NJ:

1. Dog Account 0123000317 (2 signatures)
2. Medical Account (0223000423)
3. Salary Account 0123000283 (1 signature)
4. General Capital Fund 0123000325 (2 signatures)
5. Trust Account, Other Funds 0123000366 (2 signatures)
6. Merchantville Sewer Utility 0123000333 (2 signatures)
7. Merchantville Sewer Capital 0123001497 (2 signatures)
8. Borough of Merchantville (Current) 0123000275 (2 signatures)

NOW, THEREFORE, BE IT RESOLVED that effective January 6, 2020, the following officers be used to implement the prior Resolutions

R20-15

RESOLUTION DESIGNATING OFFICERS TO SIGN BOROUGH WARRANTS FOR COURT

WHEREAS, prior Resolutions adopted by the Borough Council of the Borough of Merchantville designate the officers of the Borough empowered to sign warrants on the following Borough Accounts with 1st Colonial National Bank, Collingswood, New Jersey:

1. Borough of Merchantville (1st Colonial) (General)
0123000648 (1 signature)
2. Borough of Merchantville (1st Colonial) (Bail)
0123000655 (1 signature)

NOW, THEREFORE, BE IT RESOLVED that effective January 6, 2020, the following individuals be used to implement the prior Resolutions:

Court Administrator: Maureen F. Finnegan
Deputy Court Administrator: Amber V. Rossi

R20-16

RESOLUTION OF THE BOROUGH OF MERCHANTVILLE, COUNTY OF CAMDEN AND STATE OF NEW JERSEY FOR THE ANNUAL APPOINTMENT OF DENISE BROUSE AS THE REGISTRAR OF VITAL STATISTICS OF THE BOROUGH OF MERCHANTVILLE

WHEREAS, N.J.S.A. 26:8-11 requires the Municipal Clerk be appointed as the local registrar in any district having a population of less than 5,000 ; and

WHEREAS, Denise Brouse is the Borough Clerk and therefore will be appointed as the Registrar of Vital Statistics for the Borough of Merchantville;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Merchantville that Denise Brouse be and is hereby appointed to the position of Registrar of Vital Statistics for an annual term commencing January 1, 2020 and concluding on December 31, 2020.

R20-17

RESOLUTION OF THE BOROUGH OF MERCHANTVILLE, COUNTY OF CAMDEN AND STATE OF NEW JERSEY APPOINTING JOHN QUEEN AS MUNICIPAL HUMANE LAW ENFORCEMENT OFFICER

WHEREAS, Chapter 22 of Title 4 of the Revised Statutes, requires the Municipality to appoint a Municipal Humane Law Enforcement Officer (MHLEO); and

WHEREAS, the Mayor and Council desire to appoint John Queen as Municipal Humane Law Enforcement Officer; and

WHEREAS, the Municipal Humane Officer has completed the required training course

developed by the Police Training Commission;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Merchantville that John Queen be and is hereby appointed to the position of Municipal Humane Law Enforcement Officer (MHLEO) for an annual term concluding on December 31, 2020.

**R20-18
RESOLUTION OF THE BOROUGH OF MERCHANTVILLE,
COUNTY OF CAMDEN, STATE OF NEW JERSEY
ADOPTING 2020 TEMPORARY BUDGET**

WHEREAS, Section 40A:4-19 of the Local Budget Law provides that, where any contracts, commitments or payments are to be made prior to the adoption of the 2020 Budget, temporary appropriations should be made for the purposes and amounts required in the manner and time therein provided;

WHEREAS, the date of this resolution is within the first thirty days of January 2020; and

WHEREAS, 26.25% of the total appropriations of the 2019 Budget is the sum of \$1,168,428.71 excluding Debt Service; and

WHEREAS, 26.25% of the total appropriations of the 2019 Sewer Utility Budget is the sum of \$81,472.13 excluding Debt Service;

NOW, THEREFORE, BE IT RESOLVED that the following temporary appropriations be made and that a certified copy of this Resolution be transmitted to the Chief Financial Officer for their records:

TOTAL GENERAL APPROPRIATIONS FOR MUNICIPAL PURPOSES:	\$1,168,428.71
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ADD:	
DEBT SERVICE	\$470,835.00

TOTAL 2020 TEMPORARY BUDGET	<u>\$1,639,263.71</u>
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SEWER UTILITY FUND:

OPERATING	\$81,472.13
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ADD:	
BOND PRINCIPAL AND INTEREST	\$149,619.00

TOTAL 2020 SEWER UTILITY TEMPORARY BUDGET	<u>\$ 231,091.13</u>
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Oath of office for all Borough Officials

Schedule of 2020 Borough Holidays

Borough of Merchantville

2020 Holiday Schedule

Wednesday	January	1	NEW YEAR'S DAY
Monday	January	20	DR. MARTIN LUTHER KING
Monday	February	17	PRESIDENTS' DAY
Monday	May	25	MEMORIAL DAY
Friday	July	3	INDEPENDENCE DAY
Monday	September	7	LABOR DAY
Wednesday	November	11	VETERANS' DAY
Thursday	November	26	THANKSGIVING DAY
Friday	November	27	THANKSGIVING HOLIDAY
Thursday	December	24	CHRISTMAS HOLIDAY
Friday	December	25	CHRISTMAS DAY

In addition, three (3) personal days may be selected by each employee

Friday	January	1	2021	NEW YEAR'S DAY
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Remarks by Audience

ADJOURNMENT: On the motion of Mr. Perno and second of Mr. Sperrazza, the meeting was adjourned at 7:57 PM.

DENISE L. BROUSE
BOROUGH CLERK